



December 1, 2023

State Policy Manager

Who We Are

The American Biogas Council (ABC) is a 501(c)6 nonprofit and trade association representing the US biogas industry. We represent over 400 companies in all parts of the biogas supply chain, with members representing the diversity of biogas-related industries, including but not limited to renewable natural gas, renewable electricity, agriculture, hydrogen, recycling, carbon capture and many others. ABC was created in 2010, and since then has shaped how policymakers understand biogas, as a multi-faceted solution for recycling, greenhouse gas emission reduction, and renewable energy. As an organization we foster evidence-based problem solving for a low-carbon future.

Learn more online at AmericanBiogasCouncil.org, Twitter [@ambiogascouncil](https://twitter.com/ambiogascouncil), and [LinkedIn](https://www.linkedin.com/company/ambiogascouncil)

The Opportunity

The American Biogas Council (ABC) has an immediate, full-time opening for an energetic individual, motivated to promote clean energy technologies and build their career in renewable energy and carbon policy. This position will support the ABC, and its member companies in their mission: leading the way to a better future by maximizing the positive environmental and economic impacts biogas systems offer, while recycling organic material into renewable energy and soil products.

To advance this mission, the ABC seeks a full-time professional to help drive the organization's outreach and advocacy in public policy, to ensure local, state, and federal policies recognize the positive role biogas systems play to advance renewable energy and sustainable fuels production, recycling, sustainable agriculture, and the overall decarbonization of our economy. The biogas industry is growing fast, and policies impacting the industry are accelerating and diversifying. The ABC is looking for an experienced policy professional, with a team-oriented mindset, who can jump into this fast-moving environment both as a member of our policy team and as a leader to analyse relevant policy and take action on ABC priorities.

This full-time position is open to a candidate with a combination of regulatory, public policy, legal, and/or government affairs experience. The ideal candidate will have experience:

- analysing policies, through the lens of ABC's priorities and industry needs;
- assessing impact on the industry and ABC members;
- writing technical summary documents to educate members and help them to take action; and
- drafting legislative text.

You will work as a member of ABC's policy team, which includes the vice president of policy, executive director, and ABC's external lobbying team to track legislative bills, regulatory rulemakings, and other policy-related actions impacting the biogas industry. In 2023, there were over 1,000 state legislative bills related to the biogas industry. The ideal candidate must utilize available tracking tools and his/her own reading of the bills to help the ABC determine which bills deserve action and to lead responses from the ABC. While this position will usually have a focus on state-level activities, in our team-oriented atmosphere you will be expected to support work related to carbon markets and federal policy as needed just as others on the team will be expected to help with state policy as needed.

The position will involve regular engagement with stakeholders, including ABC members, other trade associations, industry or issue-specific coalitions, government agencies, and lawmakers. While some lobbying is required in this role, more importantly we seek a candidate who is a specialist in policy analysis, prioritization, strategic thinking, and technical writing, with a passion for in-depth review and understanding of policy topics. Experience in carbon policy or renewable energy is preferred.

Minimum Qualifications:

- Bachelor's Degree in relevant discipline, including but not limited to public policy, government relations, energy or climate-related field
- 5 years' experience working in related field, particularly in the areas of legislative or regulatory policy

- Knowledge of climate, clean energy, and/or sustainability issues, an understanding of corporate perspectives.
- Demonstrated ability to bring an advocacy perspective to both analysis and corporate engagement and to make clear recommendations for actions and next steps.
- Proven ability to work in a fast-paced environment, including requisite time management and organizational skills
- Ability to travel domestically to support ABC activities as needed, ~4-6 times a year.
- Excellent professional and persuasive communications skills, including the attention to detail expected of legislative and legal writing.
- Motivated, self-starter attitude, with proven ability to work independently and proactively on organization priorities, coupled with the humility necessary to be an effective team player.

Qualifications that may set you apart:

- Master's degree in relevant discipline and/or greater than 5 years of experience in policy-related field
- Additional experience in biogas, renewable fuel, carbon, or energy industries
- Experience in trade associations or industry coalition environment

Work Compensation and Benefits

- Salary commensurate with experience, with salary adjustments based on merit. Annual merit increases and promotions are based on mutual employee and supervisor performance reviews
- 100% Company-paid health, life, long-term disability.
- Optional access to dental and vision insurance
- 401(k) Plan, with 5% employer match
- 6+ weeks off: 12 paid holidays each year; 10 paid vacation days; 10 paid sick/emergency leave days. Vacation increases with longevity.
- Comp-time (accrued additional vacation)
- Virtual work environment
- 3 months paid maternity/paternity leave

Requirements | Location

The American Biogas Council is based in Washington D.C., but currently all staff work remotely. Remote work will require you to have a reliable internet connection, phone access, and ability to utilize group chat technologies including platforms like WhatsApp, Slack, etc.

Official employment will be with Stone Harbor Group, an association management company that provides nearly all the staffing and management for the American Biogas Council. The candidate is planned to be 100% dedicated to serving the American Biogas Council client.

The full-time position requires a time commitment of 40 hours per week. ABC operating hours are 8:30 AM to 5:30 PM, eastern standard time, although these hours are flexible.

TO APPLY

Please email a resume and cover letter to: careers@stoneharbor.group, Subject: State Policy Manager. Applications will be accepted until the position is filled. Applications will NOT be accepted through any other means like the easy apply on LinkedIn, etc.