



Business Systems Analyst – Burnham RNG

Burnham RNG (<http://www.burnhamrng.com>) is a wastewater and agricultural waste-to-renewable natural gas (RNG) provider that helps communities profitably reduce treatment & disposal costs, improve environmental outcomes and re-use energy, water, and nutrients. Burnham manages and reuses organic waste and wastewater by transforming it into RNG, clean water, and high-value soil additives that enhance sustainability and profitability.

The company builds/acquires, owns, and operates renewable natural gas (RNG) producing facilities with the mission to end emissions from waste and to live in a future where waste is a resource used to create low-carbon commodities and fuels. Burnham is a turnkey solutions provider that can build, finance, and operate these facilities.

By marketing and selling RNG and capturing associated tax benefits, the company can significantly reduce the cost of waste treatment and disposal for communities while improving environmental outcomes.

To accomplish our mission, we are looking to build and grow a cohesive team in an execution-oriented culture. We have created the following cultural markers and strive to hire like-minded people to help fuel our growth.

We are HUMBLE...we take pride in the quality of our work, but recognize it can always be improved with the input of others.

We are DISCIPLINED...we strive for systemic, disciplined, consistent execution in everything we do.

We are ANALYTICAL... we need team members who come to conclusions using logic, data and math.

We are ENTHUSIASTIC...we care deeply about the outcomes of our work.

We are PROBLEM SOLVERS...we don't have all the answers. We need team members to take the initiative to figure it out.

We are FUN...we love what we do and love coming to work each day.

We are seeking a **Business Systems Analyst**, who will play a crucial role in supporting the operational and reporting functions of the company. This position requires strong analytical, planning and process implementation skills and the ability to provide valuable insights to drive strategic decision-making. The successful candidate will be responsible for scoping, implementing and maintaining our business software systems, designing processes, and optimizing information technology tools and services. The role will require a combination of technical skills and the ability to understand the business' processes. The Business Systems Analyst will report directly to the Controller. This position is based in our Arlington, VA. or Raleigh, NC office and if needed, relocation support is available.

In this position, you will...

- Assess renewable natural gas and waste treatment facility operational needs and facilitate design of precision-oriented software systems and processes to optimize facility performance for our customers, partners and stakeholders.
- Evaluate options and present analytic-based recommendations to the leadership team.
- Lead the implementation processes for new systems including requirements gathering, testing and deployment.
- Develop turnkey approach to deployment of systems and processes to new facilities as they are onboarded into the company's portfolio.
- Participate in design and management of operational data tools including tracking of material volumes, quality management and predictive modeling.
- Work with Controller to automate processes and implement continuous, disciplined improvements to accounting operations and reporting functions.
- Assist IT stakeholders in evaluating and selecting software options, service providers and consultants.

In this position, you will gain...

- Opportunity to join a fast-paced, high-growth start up from the ground up as a critical member of a team growing and building a business.
- The expectation of 'closed deal' experience: team expects to complete major fundraising activities and achieve FID on multiple projects over the next two years.
- Cross-disciplinary participation: at this stage in a company's growth, all employees are thinkers and doers. Exposure to facility launches, project development, commodities markets, M&A, and deployment of new technologies.
- Responsibility and job growth consistent with abilities; position could grow into a team leadership position as the company grows.
- Opportunity to be a part of a company culture that is fast-paced, disciplined, and execution-oriented, but also fun; we take time to celebrate our wins.

In this position, we will need you to have....

- Strong knowledge of system architectures, data modeling and the landscape of software solutions;
- Strong presentation skills; ability to translate process solutions into executive-level decks with project-specific cost-benefit analysis
- Visionary skills with creative problem-solving abilities
- 5+ years prior experience in gathering and documenting system and business requirements, a proven track record in successful implementations and exposure to the full software lifecycle;
- Experience in manufacturing systems within the energy sector preferred, exposure to renewable energy / energy transition a plus;
- BA/BS required, with a preference for coursework in IT, engineering or related field
- Project management, data analytics or IT-related certifications are a plus.

Interested applicants should submit a resume to: kevin@burnhamrng.com.

Burnham is dedicated to the principles of equal employment opportunity (EEO) in any term, condition or privilege of employment. Burnham does not discriminate against applicants or employees on the basis of race, color, creed, religion, sex, national origin, age, physical or mental disability, ancestry, marital status, sexual orientation, gender identity or expression, veteran status, uniform service member, genetic information or any other status protected by law. Burnham complies with applicable state and local laws governing nondiscrimination in employment in every location in which we operate.