

## Operations Manager - Burnham RNG

**Burnham RNG** (<http://www.burnhamrng.com>) is a wastewater and agricultural waste-to-renewable natural gas (RNG) provider that helps communities profitably reduce treatment & disposal costs, improve environmental outcomes and re-use energy, water, and nutrients. Burnham manages and reuses organic waste and wastewater by transforming it into RNG, clean water, and high-value soil additives that enhance sustainability and profitability.

The company builds/acquires, owns, and operates renewable natural gas (RNG) producing facilities with the mission to end emissions from waste and to live in a future where waste is a resource used to create low-carbon commodities and fuels. Burnham is a turnkey solutions provider that can build, finance, and operate these facilities.

By marketing and selling RNG and capturing associated tax benefits, the company can significantly reduce the cost of waste treatment and disposal for communities while improving environmental outcomes.

To accomplish our mission, we are looking to build and grow a cohesive team in an execution-oriented culture. We have created the following cultural markers and strive to hire like-minded people to help fuel our growth.

**We are HUMBLE...**we take pride in the quality of our work, but recognize it can always be improved with the input of others.

**We are DISCIPLINED...**we strive for systemic, disciplined, consistent execution in everything we do.

**We are ANALYTICAL...** we need team members who come to conclusions using logic, data and math.

**We are ENTHUSIASTIC...**we care deeply about the outcomes of our work.

**We are PROBLEM SOLVERS...**we don't have all the answers. We need team members to take the initiative to figure it out.

**We are FUN...**we love what we do and love coming to work each day

We are seeking an **Operations Manager**, to provide operational leadership for our new industrial facility in Pasco, WA. The Pasco Resource Recovery Center (PRRC) is a 30-acre, \$100+ million industrial wastewater-to-RNG facility which receives process water from local food processors and generates biogas while treating the water and further upgrading the gas to renewable natural gas (RNG). This role reports to the PRRC General Manager. The Operations Manager must be a highly professional and operationally disciplined individual who excels at establishing and maintaining best-in-class processes. **This is an onsite position based in Pasco, WA.** Relocation support is available if needed.

**In this position, you will...**

- Serve as the right-hand to the General Manager, helping to oversee and execute the operational activities of the business, which includes operations, administrative, and leadership duties.
- Safely, efficiently, and effectively manage the operations of the PRRC facility.
- Anticipate and plan for all people, process, and equipment issues to maximize uptime and production.
- Lead the identification, tracking, and resolution of all operational issues and update key stakeholders.
- Support PRRC external communications, community relations, and contractual considerations with Burnham's key customers: the City of Pasco, industrial food processors, and Cascade Natural Gas.
- Build relationships with local providers of organic waste; recommend solutions-oriented proposals and contracts for additional waste to the facility.
- Lead Health, Safety, and Environmental compliance, including permit management.
- Partner with the General Manager to build, manage, and maintain the operating & maintenance budgets and ensure financial targets are achieved.
- Manage testing, submittal, reporting, and escalation process for water treatment and other required data monitoring and reporting to Burnham leadership and key customer contacts.
- Create and submit facility reports with critical KPI's to the General Manager and Executive Leadership, in-line with the Burnham business operating system (daily, weekly, monthly, etc.).
- Utilize corporate and site systems (CMMS, ERP, CRM) or support the implementation and integration into operational practices if not already in place.
- Identify and execute continuous improvement initiatives independently and in collaboration with others.
- Facilitate ESG reporting, including tracking the carbon intensity of the facility and other key environmental metrics.
- Collaborate with internal stakeholders across all functions as needed.
- Engage in other duties as assigned by the General Manager.

**In this position, you will gain...**

- Opportunity to join a fast-paced, high-growth start up as a critical member of a team growing a business and building a flagship facility that will change how agricultural and industrial waste is managed to lower environmental impact and create renewable energy.
- Cross-disciplinary participation: at this stage in company's growth, all employees are thinkers and doers. Exposure to facility launches, project development, commodities markets, M&A, and deployment of new technologies.
- Responsibility and job growth consistent with abilities; position could grow into a facility or people leadership position as the company grows.
- Opportunity to be a part of a company culture that is fast-paced, disciplined, and execution-oriented, but also fun; we take time to celebrate our wins.

**In this position, we will need you to have....**

- Bachelor's degree in Supply Chain, Mechanical Engineering, Business, or other relevant degree preferred
- Five plus years of experience in facility/site/plant supervision with an understanding of how operations impact P&L
- Alignment with Burnham's core values
- Demonstrated experience with continuous improvement; six sigma certification preferred

- Knowledge of lean manufacturing and/or total productive maintenance (TPM) methodologies
- Proficiency in operational and business systems, including ERPs, CRMs, CMMS, and Microsoft Office (Outlook, Word, Excel and PowerPoint); comfort learning new technologies
- Solid project management skills – the ability to take a task, project, or event from start to finish, managing deadlines, priorities, action items, and mitigating risks
- Strong organizational skills with the ability to perform and prioritize multiple tasks seamlessly with excellent attention to detail
- Excellent verbal and written communication and interpersonal skills; ability to build relationships and communicate effectively with audiences that include but are not limited to management, coworkers, clients, vendors, contractors, and executive-level stakeholders
- Data driven decision making mindset and skills
- Ability to work effectively with a variety of individuals and work styles
- Initiative; anticipating the needs of other team members and prioritizing well
- Problem solving skills with the ability to collaborate, be resourceful, flexible, and adaptable
- Demonstrated professionalism; high integrity and ethical behavior; ability to build trust and credibility
- Proven ability to handle confidential or sensitive information with discretion
- Excellent judgement and decision-making skills under stress or a deadline
- Demonstrate a high level of customer focus and responsiveness
- Comfortable with a small team, fast-paced, deadline-driven environment
- Ability and willingness to provide escalation support after hours for a 24X7 operation.

**In this position, it would be nice for you to have....**

- Direct experience in waste management, food processing, wastewater treatment, biogas or other waste-to-energy production
- A growth mindset and/or entrepreneurial mindset
- Ability to influence a group of diverse individuals, each with their own goals, needs, and perspectives, to work together effectively for the good of the organization

**Interested applicants** should submit a resume to [jason@burnhamrng.com](mailto:jason@burnhamrng.com)

***Burnham is dedicated to the principles of equal employment opportunity (EEO) in any term, condition or privilege of employment. Burnham does not discriminate against applicants or employees on the basis of race, color, creed, religion, sex, national origin, age, physical or mental disability, ancestry, marital status, sexual orientation, gender identity or expression, veteran status, uniform service member, genetic information or any other status protected by law. Burnham complies with applicable state and local laws governing nondiscrimination in employment in every location in which we operate.***